CONFIDENTIAL *Date received*_____

TUCSON HIGH BADGER FOUNDATION, INC

GROUP APPLICATION FOR FINANCIAL ASSISTANCE

ALL SECTIONS MUST BE FILLED OUT BEFORE SUBMITTING IN ORDER TO BE CONSIDERED, AND THE APPLICANT MUST BE A FOUNDATION MEMBER

Please deliver COMPLETED forms to the Counseling Office by 3 p.m. on the **FIRST** Tuesday of the month. The Board of Directors of the Badger Foundation meets to review applications on the **SECOND** Tuesday of each month.

***** P L E A S E P R I N T CLEARLY *****

Section 1 (Filled out by Advisor/Sponsor/Coach/Teacher/Administrator, etc.)

Name of Group: _____

THMS Advisor's Name & Title: _____ Cell Phone: _____

Is your Badger Foundation annual membership up to date? _____

Email address: _____

What is the best way to contact you regarding questions about application? Circle best: email text call

Number of student participants served: _____ Date of Activity: _____

Please describe activity, purpose, goals, and budget* and consider presenting your requests directly to the Board. Attach another statement, if necessary, along with any descriptive brochures/flier or website links:

_____

_____

_____

***Please scan receipts to badgerfoundationgiftsgrants@gmail.com within a month after event.**

Total Cost of Activity: $_____ Amount Requested: $_____

Date funds needed: _____ Check made payable to: _____

Has your group sought other funding through TUSD or another entity for this activity - or participated in any fundraising activities? Please describe and provide any outcomes (use a separate sheet of paper if necessary).

_____

_____

_____

We encourage a representative (sponsors or students) to speak to the Board of Directors at the next Badger Foundation meeting. If this is a possibility, please contact the Badger Foundation's Gifts and Grants Committee at badgerfoundationgiftsgrants@gmail.com to be put on the agenda.

THMS Teacher/Advisor/Sponsor/Coach signature: _____Date _____

Section 2 Please have the following filled out by school officials.

Note for the administrators: ***your signature is an acknowledgement that there are no other TUSD or THMS funds available to support this activity.***

****If this is a sports-related request, it must be reviewed and signed by the Assistant Principal of Activities.**

All other requests must be reviewed and signed by the principal.

**Assistant Principal of Activities signature _____ Date _____

Principal's signature _____Date_____

Section 3 (This part of the application is for Board correspondence only.)

Board Action on _____ (date)

_____ moves to approve decline table for _____

_____ seconds Board votes to_____

Section 5 Follow-up and Notification

Follow-up calls_____ on _____

Follow-up calls _____ on _____

Other calls _____ on _____

Notified _____ (person) by text, phone call, email, personal call, personal contact on _____ (date)

Notified _____ (person) by text, phone call, email, personal call, personal contact on _____ (date)

Dear Sponsor, Coach, Advisor, Administrator or Teacher Applicant,

This application is designed for GROUP events or activities, and ***the applicant must be a current member of the Badger Foundation to be considered.*** The limit for a group grant is $750 (depending on how many students are being served) and is only given once a year.

Individual students who apply for financial assistance to attend a school event or trip will be referred to the sponsor in the hope that the sponsor will apply on behalf of the group. It has been our experience that leaders know their students best and are able to distribute any awarded funds most effectively.

Please make sure that the entire application is complete, including all required signatures. In terms of the descriptions of the event/activity, ***more information is better than too little.*** We also appreciate the inclusion of any flyers, brochures, or links of websites that describe the history and purpose of the program, as well as and the contact information ***so we know where and to whom we are to send the check!***

If you have further questions or concerns, please contact the Gifts and Grants Committee at **badgerfoundationgiftsgrants@gmail.com .**

Good luck! We try to honor as many requests as we can depending on our funding and criteria.

Please submit your completed application to the Tucson High Counseling Office or the Principal's Office.

Sincerely,

Badger Foundation Student and Teacher Resource Committee